



**TO: PPS FAMILIES & COMMUNITY**

**RE: NEW SAFETY PROCEDURES FOR PPS SCHOOLS**

**Dear PPS Community,**

We believe that families are important partners to support each student in PPS and we welcome each of you in our schools. In order to ensure that our schools are safe places for our students and staff, we are taking some additional steps to ensure we know who is in our buildings at all times.

**Upon entering a PPS school, visitors/volunteers will need to present a government-issued identification (i.e. driver's license, state ID card).** An individual's information will be automatically checked against the sex offender registry, and registered sex offenders will not be permitted to enter the school grounds (View Policy: Registered Sex Offenders [3.10.015-AD](#) or <https://www.pps.net/domain/4814>).

**All visitors/volunteers will need to wear the printed name badge that identifies their name, photo, the date and their destination. If you do not have an ID, you can sign in with your name and date of birth and attain a name badge.** Our database is for PPS district use only, and information is not shared with any outside agency.

First-time volunteers should visit [www.pps.net/volunteer](http://www.pps.net/volunteer) to complete the online volunteer application. Approved volunteers who have cleared a Volunteer Background Check will already have their names in the system; however, they will still need to provide their ID upon their first visit. Upon future visits, they will be able to use their name to pull up their record and sign in. Approved volunteers may chaperone and work with students in our schools, whereas, visitors are only allowed restricted access and for shorter lengths of time.

Thank you, in advance, for your understanding and support of enhanced school safety protocols in our district. Please bear with us over the next few months while we implement this new system, as it may take longer to sign-in with our office staff.

